City and County of San Francisco

Residential Rent Stabilization and Arbitration Board

2001-02 BOND MEASURE PASSTHROUGH WORKSHEET
(For Use During the 2001-02 Tax Year Only, Beginning November 2001)

Date _______________________________
Property Address ___________________________
Number of Units (Including Commercial Units) _______________________
Landlord/Agent (Circle One) ___________________________
Day Phone ____________________

Dear Tenant:

Below is the calculation for bond measure passthroughs in accordance with Rent Ordinance Section 37.3. This Ordinance permits an owner to pass through to each tenant in the above-referenced property the costs directly attributable to the passage of certain bond measures previously approved. **These costs may be passed through on the tenant’s anniversary date to any tenant who was in residence as of November 1, 2001.**

The amount on line 8 is the monthly amount I am permitted to pass through to each unit and is calculated by using the formula that follows below. If you have any questions about the calculations, please call the above referenced person and number, or you may also write me at: ___________________________

If you have not been able to resolve questions about this passthrough with the landlord/agent, a tenant may file a complaint and request for review with the Rent Board. You may contact the Rent Board at 252.4602 or at the address below.

1. Net Taxable Value as of 11/1/01 ([see sample on back for location on bill]) $ _______
2. Divide Line 1 by 100 and enter that amount here $ _______
3. Bond Measure Passthrough Factor for 2001-02 Tax Year $ .025
4. Multiply Line 2 by Line 3 $ _______
5. Number of Units in the Property (including commercial units) _______
6. Divide Line 4 by Line 5 (yearly passthrough amount per unit) $ _______
7. Divide Line 6 by 12 months (monthly passthrough amount per unit) $ _______

8. YOUR MONTHLY BOND PASSTHROUGH COST IS: _______

In order for a bond measure passthrough to be imposed, the following conditions must all be met:

a. The passthrough shall be imposed on the tenant’s anniversary date for an annual allowable increase beginning November of the current tax year through December of the following year, and shall be discontinued after 12 months. Note: Depending upon the date of imposition, collection may continue into the following tax year;

b. The tenant(s) must have been in residence as of November 1, 2001;

c. A thirty day written notice of the prospective increase must be given along with this form;

d. The increase CANNOT become part of the base rent—it must be kept separate;

e. The passthrough amount must be recalculated each year using the Bond Passthrough Factor for that tax year. **This form is to be used only for the 2001-02 tax year;** and,

f. A landlord cannot petition for bond measure costs through an operating and maintenance expense petition and use this direct passthrough procedure—**only one option may be used;** and,

g. Bond measure passthroughs may be “banked” and imposed in future years.

(See other side for property tax sample)
Use the amount Shown here → on Line No. 1 of the Bond measure worksheet

City and County of San Francisco - Richard A. Sullivan, Tax Collector
SECURED PROPERTY TAX BILL 1999-2000
FOR FISCAL YEAR BEGINNING JULY 1, 1999 AND ENDING JUNE 30, 2000

<table>
<thead>
<tr>
<th>VOL</th>
<th>BLOCK NO.</th>
<th>LOT NO.</th>
<th>TAX BILL NO.</th>
<th>TAX RATE</th>
<th>PROPERTY LOCATION</th>
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<tbody>
<tr>
<td>33</td>
<td></td>
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<td>132992</td>
<td>1.1290%</td>
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</tbody>
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ASSESSED ON JANUARY 1, 1999 TO:
MAIL TO:
SAN FRANCISCO CA 94110

SAN FRANCISCO CA 94110

ASSMENT INFORMATION

<table>
<thead>
<tr>
<th>ASSESSMENT</th>
<th>FULL VALUE</th>
<th>TAX RATE</th>
<th>TAX AMOUNT</th>
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<tbody>
<tr>
<td>LAND</td>
<td>35,000</td>
<td>1.1290%</td>
<td>395.15</td>
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<tr>
<td>IMPR / STRUCTURAL</td>
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<td>325.38</td>
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<tr>
<td>IMPR / FIXTURES</td>
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<td></td>
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<tr>
<td>PERSONAL PROPERTY</td>
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<tr>
<td>GROSS TAXABLE VALUE</td>
<td>63,821</td>
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<td>720.53</td>
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<tr>
<td>LESS: EXEMPTIONS</td>
<td>7,000</td>
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<td>79.03</td>
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<td>HOMEOWNERS EXEMPTIONS</td>
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<tr>
<td>OTHER</td>
<td>56,821</td>
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<td>641.50</td>
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DIRECT CHARGES AND/OR SPECIAL ASSESSMENTS: (Call For Information)

<table>
<thead>
<tr>
<th>CODE</th>
<th>TYPE</th>
<th>PHONE NO.</th>
</tr>
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<tbody>
<tr>
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</tbody>
</table>

TOTAL DIRECT CHARGES AND SPECIAL ASSESSMENTS

DUE NOVEMBER 1, 1999
FIRST INSTALLMENT $320.75
SECOND INSTALLMENT $320.75
TOTAL DUE $641.50

KEEP THIS PART FOR YOUR RECORDS. YOUR CANCELLED CHECK IS YOUR RECEIPT.