



# San Francisco Residential Rent Stabilization and Arbitration Board

## CONSENT TO ISSUANCE OF MINUTE ORDER

I, \_\_\_\_\_ hereby state  
 (Print Name)  
 that I am the  petitioner  authorized representative for the petitioner in San  
 Francisco Rent Board Case No. \_\_\_\_\_ for the property located  
 at \_\_\_\_\_. A hearing was held in this case  
 on \_\_\_\_\_ before Administrative Law Judge \_\_\_\_\_.  
 The Administrative Law Judge indicated at the conclusion of the hearing and after consideration of all  
 the oral and documentary evidence that he/she is prepared to issue a Minute Order resolving the issues  
 in this case within 14 calendar days. **I hereby consent to issuance of said Minute Order.**

I understand that the Minute Order will issue within 14 calendar days from the day of the  
 hearing. If the record is held open for the submission of additional evidence, the Minute Order will issue  
 within 14 calendar days after the day the evidence is received at the Rent Board and/or the evidence is  
 served by me on the other party/ies, whichever is later. If the evidence is not received at the Rent Board  
 or by the other party/ies, a Minute Order will not issue. Instead, a full Decision will issue in approximately  
 2 or 3 months. Also, the Administrative Law Judge may determine after submission of the additional  
 evidence that issuance of a Minute Order is not appropriate. In that case, a full Decision will issue in  
 approximately 2 or 3 months.

I understand that I or any party affected by the Minute Order may file a written Request for a  
 Full Decision within 15 calendar days from the day of mailing of the Minute Order, on a form provided by  
 the Rent Board. If the Request for a Full Decision is received at the Rent Board within the prescribed  
 time period, the Minute Order will be dissolved automatically and a full Decision will issue within 45 days  
 after the day of receipt of the request at the Rent Board. The full decision may be appealed within 15  
 days after it is mailed. **It is my understanding that I MUST request a full decision within 15 calendar  
 days of the issuance of a Minute Order in order to preserve my right to appeal.** I further  
 understand that if the Request for a Full Decision is not filed within the prescribed time period, the



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Minute Order shall become the final Order in the case. I also understand that *when the Minute Order becomes final it is not subject to appeal* by any party to this proceeding.

\_\_\_\_\_ Dated \_\_\_\_\_ Petitioner's Signature

*If there is more than one petitioner, each petitioner must sign this form or have the signing petitioner execute the following Co-petitioner Statement.*

### CO-PETITIONER STATEMENT:

I, \_\_\_\_\_, declare that I am a co-petitioner in this proceeding, I am authorized to execute this Consent to Issuance of Minute Order on behalf of the other petitioners.

\_\_\_\_\_ Dated \_\_\_\_\_ Co-Petitioner's Signature

*If the petitioner is appearing through an authorized representative, the representative shall execute the following Representative's Statement.*

### REPRESENTATIVE STATEMENT:

I, \_\_\_\_\_, declare that I am the authorized representative for the petitioner(s) in this matter. I am authorized to execute this Consent to issuance of Minute Order on behalf of said petitioner(s).

\_\_\_\_\_ Dated \_\_\_\_\_ Representative's Signature